Marquette University
# Spanish English Catalog (MaUSECat)

Instructions for Configuring Adobe Photoshop Elements 7

To configure Adobe Photoshop Elements 7 for use with MaUSECat, double click the *Adobe Photoshop Elements 7.0* shortcut on your desktop.

A startup screen will appear. Click on the *Organize* button.

You will be asked if you want to create a new catalog. Answer *No*.

ADOBE® PHOTOSHOP® ELEMENTS 7

Organize
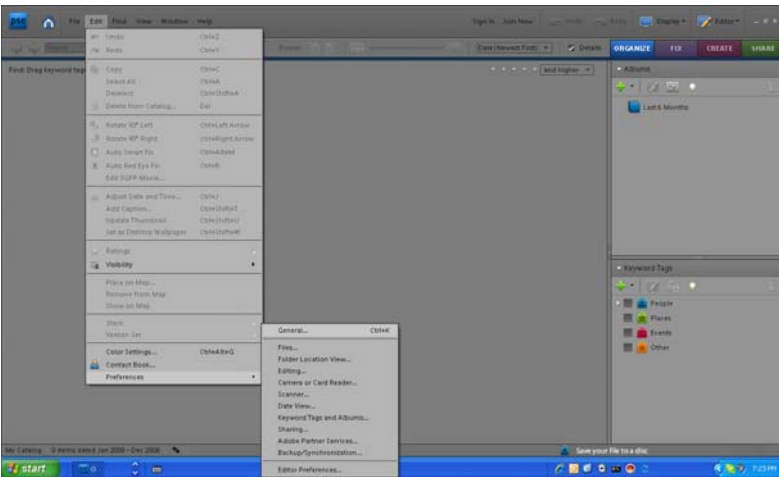
At the top of the screen on the menu bar, click *Edit, Preferences, General*.

You will be shown the *General* preferences for the program. Make sure that your settings match those shown in the adjacent screen capture. When you're done, click *Files* on the left hand panel of the screen.
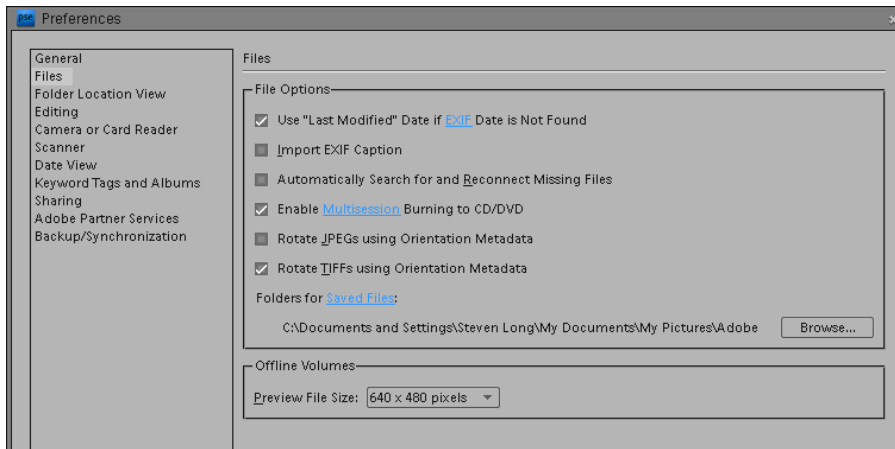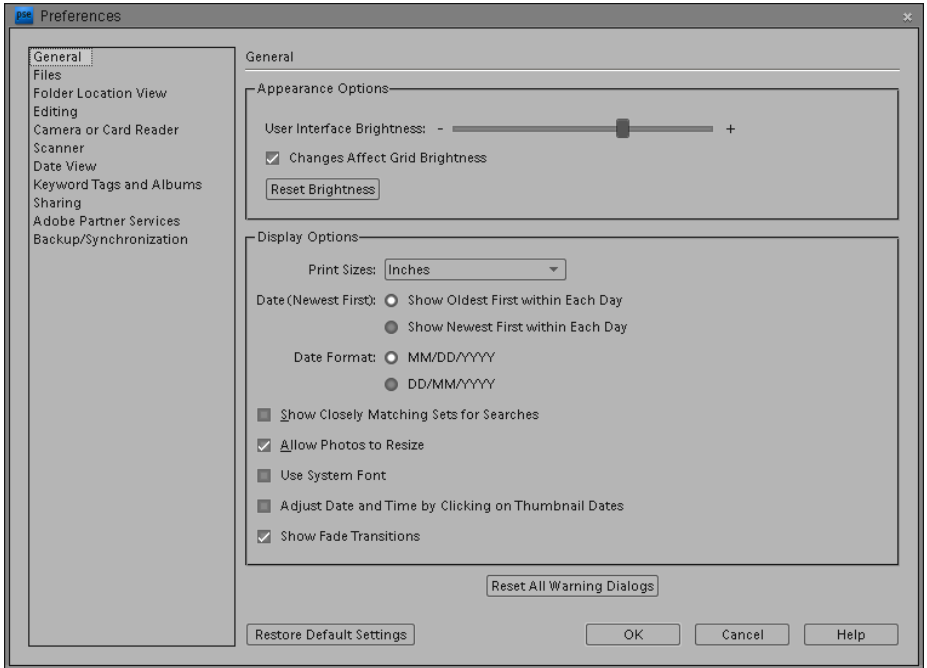
Again, make sure your settings match those shown. Then click *Camera or Card Reader* on the left hand side.

Adjust your settings as shown. When you're done, click *Keyword Tags and Albums* on the left hand side.

Preferences

Keyword Tags and Albums

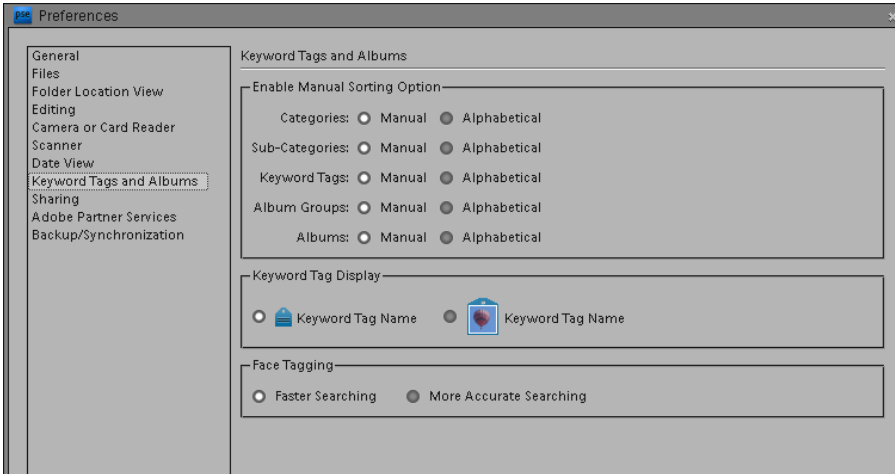Enable Manual Sorting Option
- Categories: ○ Manual ● Alphabetical
- Sub-Categories: ○ Manual ● Alphabetical
- Keyword Tags: ○ Manual ● Alphabetical
- Album Groups: ○ Manual ● Alphabetical
- Albums: ○ Manual ● Alphabetical

Keyword Tag Display
- ○ 🏷 Keyword Tag Name   ● 🖼 Keyword Tag Name

Face Tagging
- ○ Faster Searching   ● More Accurate Searching

General / Files / Folder Location View / Editing / Camera or Card Reader / Scanner / Date View / Keyword Tags and Albums / Sharing / Adobe Partner Services / Backup/Synchronization
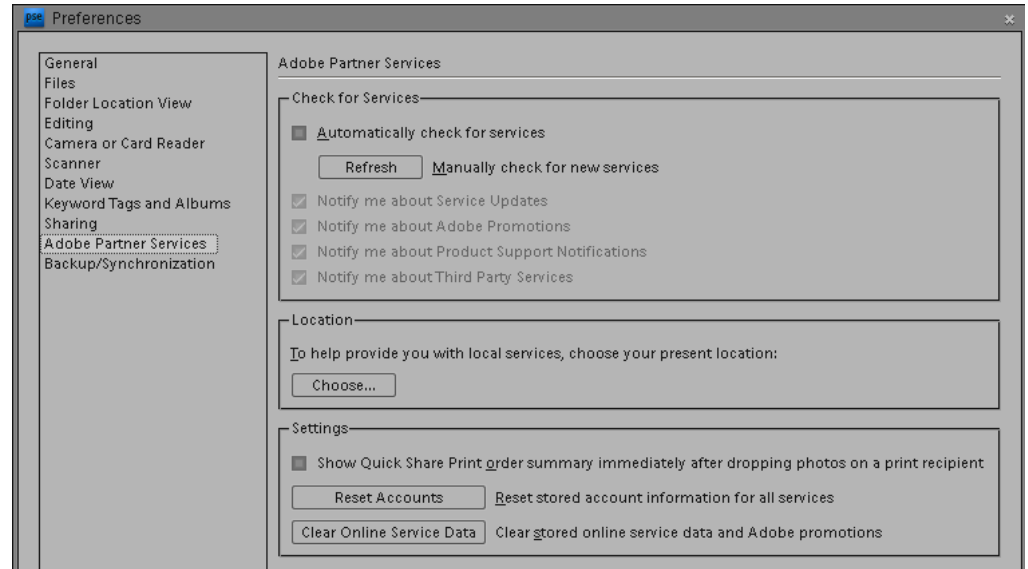
Change the settings as shown. If the *Sorting Options* are not set to *Manual*, then the program will alphabetize the Keyword Tags when you load the MaUSECat catalog. This will mess up some of the arrangements, which are in "phonological order." For example, tags are arranged initial, medial, final. If alphabetized, they will be listed final, initial, medial. Not the worst thing in the world but better to have it the other way.

When you're done, click *Adobe Partner Services* on the left hand side.

Adobe is a very good software company but, like all businesses, they exist to sell their products. To that end, they would like to send you notices about promotions, etc. Turn these off by unchecking the *Automatically check for services* box.

When you're done, click *OK* at the bottom of the Preferences dialog.

Preferences

Adobe Partner Services

Check for Services
- ☐ Automatically check for services
- [Refresh] Manually check for new services
- ☑ Notify me about Service Updates
- ☑ Notify me about Adobe Promotions
- ☑ Notify me about Product Support Notifications
- ☑ Notify me about Third Party Services

Location
To help provide you with local services, choose your present location:
[Choose...]

Settings
- ☐ Show Quick Share Print order summary immediately after dropping photos on a print recipient
- [Reset Accounts] Reset stored account information for all services
- [Clear Online Service Data] Clear stored online service data and Adobe promotions

At the top of the screen on the menu bar, click *File, Catalog*. Click *Custom Location*, then click *Browse*. In this order, open *Drive C, Program Files, Adobe, MaUSECat*, then click on *catalogs*. Click the *OK* button.

You have a choice of three catalogs for American English:

- SAE woman's voice
- SAE girl's voice
- AAE woman's voice

You have a choice of two catalogs for Mexican Spanish:

- con artículos
- sin artículos

Select the one you want, then click *Open*.